

ASSESSMENT COMMITMENT AND PAYMENT AGREEMENT

This agreement applies where the client has indicated their intention to proceed with the psychological assessment. Prior to scheduling assessment sessions, the client is asked to review and sign this agreement, which sets out the rationale for treating psychological assessment as a single, complete process, and the associated fee schedule.

Rationale for this Agreement

A psychological assessment is *not* a set of independent test administration sessions, but a complete clinical process in which each stage depends on those preceding it:

- Intake and Assessment sessions, during which the raw data is gathered through testing, interviews, and clinical observation;
- Scoring and interpretation, carried out by the psychologist following the assessment sessions, in which the raw data is converted into clinically sound findings; and
- A feedback/follow-up session, during which findings are presented and explained in context and the report is given.

The feedback/follow-up session is not optional from a clinical standpoint. Professional and ethical guidelines governing psychological assessment require that results be communicated directly to the client, with appropriate context and support, rather than issued as a stand-alone report. Raw scores or an unreviewed written report, without accompanying discussion, may be confusing or misleading if misinterpreted. For this reason, once assessment sessions commence, interpretation and report preparation are undertaken as part of a single continuous engagement concluding with the feedback session, rather than as separate or optional components.

This agreement sets out that commitment prior to the commencement of services, on the basis that the clinic commits its psychologists' professional time to the case in full, and the client commits to completing the process.

Assessment Fee and Payment Schedule

The full psychological assessment is charged at AED 7,000, payable according to the schedule below:

Payment Stage	Amount (AED)	Due
Booking Deposit	850.00	At least 24 hours before the first assessment session, to confirm the slot
First Installment	3,075.00	Before the start of the first assessment session
Final Installment	3,075.00	Before the start of the feedback/follow-up session
Total	7,000.00	

Terms of Commitment

- This commitment covers the complete assessment process — all assessment sessions together with the feedback/follow-up session and the issuance of the report — and not individual sessions booked separately.
- Upon completion of the assessment sessions, the psychologist will proceed with scoring, interpretation, and report preparation. This work is undertaken regardless of whether the feedback/follow-up session subsequently takes place.
- As this work is performed following completion of the assessment sessions, cancellation, incomplete rescheduling, or non-attendance of the feedback/follow-up session — including on the basis that the results or report are no longer desired — does not reduce or waive liability for the full assessment fee.
- The final installment becomes due in full before the start of the feedback/follow-up session.

- Deposits and installments already paid are non-refundable once the corresponding stage of the assessment has commenced.
- Reports and results remain on file with HRI&C and will be released once the full assessment fee has been settled.

Cancellation or rescheduling with at least 24 hours' notice supports the fair and efficient allocation of appointment time across all clients of the clinic.

By signing below, the client confirms having read and understood this Assessment Commitment and Payment Agreement, including the fee schedule and payment terms described above, and agrees to proceed with the full psychological assessment on this basis.

Name of Client or Responsible Party: _____

Signature: _____ Date: _____ Time: _____

Staff Declaration

The undersigned staff member confirms having adequately explained this agreement to the client, including the rationale for completing the full assessment process and the associated fee schedule. Time and opportunity were provided for the client to ask questions, and all questions were answered to the best of the staff member's knowledge.

Name of Staff: _____

Signature: _____ Date: _____ Time: _____